

Muskingum County Convention Facilities Authority

MONTHLY LODGING EXCISE TAX RETURN FOR THE MONTH OF (fill in): _____, **2024**

(A return must be filed each month, even if there were no receipts)

Name of Hotel/Motel _____

Address _____

Total number of rentable rooms _____

1- Gross receipts from room rentals*	\$ _____
2- Subtract State and local taxes collected	\$ _____
3- Net amount collected from rentals	\$ _____
4- Line 3 multiplied by 4%	\$ _____ X.04 _____
5- Lodging tax due for the month	\$ _____

This tax is due and payable to the Muskingum County Convention Facilities Authority on or before the 20th day of the month following month for which this return is made. Any vendor who fails to remit any tax imposed herein within the time required shall pay, in addition to the tax due, a late payment penalty equal to ten percent (10%) of the tax due. Unpaid taxes, exclusive of penalties, shall bear interest at the rate per annum prescribed pursuant to section 5703.47 of the Revised Code from the time due until paid.

*Do not include in gross receipts the rental received from any guest staying more than 30 consecutive days.

This form was completed by: _____
Name Title

Under penalties of falsification, a misdemeanor of the 1st degree, I declare that this return and any accompanying schedules and statements have been examined by me, and that, to the best of my knowledge and belief, it is a true, accurate and complete return and receipts.

Date

Owner/Agent/Manager

Return original of this form to:

The Community Bank
Attn: Downtown CSRs
113 North Fifth Street
Zanesville, OH 43701

Make check payable to:

Muskingum County Convention Facilities Authority